Larsen-Sant Public Library
Board Meeting Minutes
Monday, Oct 20th, 2025 1:00 pm

Roll Call: Richard Stewart, David Woodward, Giselle Fitzgerald, Max Excell, Diane Steadman, Shannon Crowther, Laura Wheatley, Shelley Lowe

Public Comments: No public comments

Action Items: Expansion: Rod came to board meeting and gave us an update. He said that he is still having a hard time getting the drywall people to get back to him. "Shannon suggested we wait to have all costs from subcontractors before making any final decisions, even if that means a spring start." Max moved that the board will defer a decision until after they meet with the city council about when to start the addition. Richard seconded the motion, all approved.

Approve Minutes: Shannon moved that the minutes from September be approved. David seconded the motion, all approved.

Approve bills: Shannon moved that the bills be approved. Giselle seconded the motion (sure), all approved.

Trustees: Comments the board asked if we found someone to remove our snow this winter and Laura said she will find that out for next time.

Volunteer hours

Richard – 6 David – 5 Giselle – 2.5 Max – next time Shannon - 9

Treasurer: Finances

DBF - $979,373.55
LGIP -$286,192.39

Librarian: Laura asked the board what kind of celebration they would like for the ground breaking. The board suggested small and simple. They thought that the Mayor should be there and the newspaper.

Holiday Luncheon will be held on December 15, 2025 at 12:00 pm. The board decided that Stokes will be catering our holiday lunch. The library will be closed until after the luncheon. The board also asked if Shelley could get this luncheon together for us. Shannon will not be here for this event. Max moved that these decisions be approved, Richard seconded the motion, all approved.

Assistant Report: Recording options were approved for the assistant director to be able to record the motions and seconds so she can get the accurate wording in the minutes.

Employee Papers were handed out to the board for their signatures. The papers are to let the auditor know that the staff and the board have witnessed what the staff's pay rate is.

Program Coordinator: Book & a Cookie went well even though it needed to be moved to the Oakwood cafeteria. It rained hard until the time of the event and then stopped. We handed out approximately 850 cookies and books.

Adjourned 2:05 pm