Larsen-Sant Public Library
Board Meeting Minutes
Monday, Sep 21st, 2026 1:00 pm

Roll Call: Giselle Fitzgerald, Diane Steadman, Max Excell, Shannon Crowther, Laura Wheatley, Shelley Lowe, Richard Stewart, David Woodward, Rod Jones

Public Comments: No public comments

Action Items: Expansion: Rod says he will get the roof ready for the roofers to come sometime next week. The windows will be coming around the first of the month. Laura asked Rod to get with Craig Kunz to talk about the book pillar entrance to the program room to see if it needs to be up before or after the brick. Laura also asked when he thinks the building could be done, and he said possibly by March. Premier Cabinets needed ½ deposit down to hold our order, so that was taken care of.

Program Coordinator: Book and a cookie will be here at the library on Wednesday, October 14, 2026. Diane has all the schools making cookies, and we have plenty of books to give out. She asked Rod if we could use the area inside the new addition to pass out cookies. Rod said that it should be ok.

Approve Minutes: Max moved that the corrected minutes be approved. Richard seconded the motion, all approved

Approve bills: Richard moved that the bills be approved, David seconded the motion, all approved.

Trustees: Max let us hear a message that Christie at Altabank left for him. She wants to know what amount is needed for the expansion, or a list of what is needed.

Volunteer hours

Giselle – 9 Shannon – 6 David – 6 Max – 3.5 Richard – 1.5

Treasurer: Giselle took care of getting the Boise accounts closed. DBF is now at zero, and LGIP is closing out today. When the rest of the interest gets deposited then it will be transferred to Cache Valley Bank. The Cache Valley Bank expansion account is all set up and some of the Boise money has been moved into it.

Librarian: We hired Ryan Larsen one of our previous pages to be our new tech guy. He will be able to help with all the wiring and tech things that are needed for the expansion.

Fundraiser- The Friends of the Library are doing a fundraiser this Friday at the High School Auditorium. They are having a Dolly Parton music night. Katie Thomas and her mother-in-law Tina are over the production. The tickets will be for sale at the door that night. It starts at 7:00 pm and is over by 8:30 pm. The high school donated the auditorium and the Friends will have to cover the cost of the lights and tech students who are helping out.

The Cache Valley Expansion account is sending us the bank statement, so we will be able to reconcile that account each month for the board to look over.

Assistant Report: Our library staff is concerned about AI books being added to our collection. Some of these books are poorly written and the staff wonders if the board can come up with a policy or some way we can prevent these books from being added to the library. The board needs more information on policies that other libraries have on this topic, so they are tabling this topic until next time.

Closure dates for 2027 were shown to the board for their approval. Richard moved that the closure dates for 2027 be approved. Max seconded the motion, all approved.

Max moved that the library will be closed on Friday, September 25, 2026 for the staff to be able to go to a conference in Iona, Idaho. David seconded the motion, all approved.

Adjourned 1:50 pm