

Larsen-Sant Public Library
Board Meeting Minutes
Monday, Mar 16th 2026 1:00 pm

Roll Call: Richard Stewart, David Woodward, Giselle Fitzgerald, Diane Steadman, Max Excell, Shannon Crowther, Laura Wheatley, Shelley Lowe

Public Comments: No public comments

Action Items: Expansion: The engineer sent us the final bill and asked if the plans will work. Laura sent the plans to Rod, and Craig. Richard mentioned that he did not receive the plans and Laura will make sure he gets them. Richard said he will get it to the building inspector. Richard asked about the fire system and Laura talked to the fire system company and they will get us a bid, because all we have are fire extinguishers.

Program Director: Diane said that they had fun on the first day of the Teddy Bear Picnic. They had 36 kids and 20 adults that came and more signed up for Saturday. She also ordered the books for library goes 4th. For Dr. Seuss's birthday she took about 750 books to the schools.

Approve Minutes: Max moved that the minutes be approved, Shannon seconded the motion, all approved.

Approve bills: Richard moved that the bills be approved, David seconded the motion, all approved.

Trustees: Comments Max let us know that he will go down to the courthouse and request \$5000 that they have donated to us each year.

Volunteer hours

Richard – 2.5 David – 1.5 Giselle – 3.5 Max – 2 Shannon - 6

Treasurer: Finances

LGIP - \$294,641.76

DBF - \$1,000,518.44

Total - \$1,289,839.01

The Altabank savings account has been closed do to the auditor suggesting that we don't use it.

Librarian: E-Rate The commission through a grant 5 years ago updated out internet system. It is going to expire this summer so we need to figure out what should be done. Ednetics is one company that we can go through or there is 801 Technologies. We need to have everything in place by March 31. Max moved that we go with 801 Technologies, Richard seconded the motion, all approved.

Another issue that came up was, The Institute of Rural Health is using the community room and when we sent them the contract to sign, they said that they could not sign it. They met with their legal team and came up with different wording for them to use to be able to sign the contract. The board agreed that we should change the wording in our contract.

Assistant Report: Alta Bank balance What should the Altabank balance be for when we use it to pay the expansion bills. Where do we want to take it out of, LGIP or DBF? It doesn't really matter which account we take it from maybe LGIP because of the interest. We need to wait and see the new numbers on the expansion plans and will table this issue when we have more information.

Max asked when the board elections are up. Shelley found the info and Richard is up in 2029, Giselle is 2029, Shannon is 2029, David is 2027 and Max is 2027.

Adjourned 2:00 pm