Larsen-Sant Public Library
Board Meeting Minutes
Monday, Sep 15th, 2025 1:00 pm

Roll Call: Richard Stewart, David Woodward, Giselle Fitzgerald, Max Excell, Diane Steadman, Shannon Crowther, Laura Wheatley, Shelley Lowe

Public Comments: No Public Comments

Action Items: Expansion: There were no updates from Rod on expansion business.

Approve Minutes: Max moved that the corrected minutes be approved. Richard seconded the motion, all approved.

Approve bills: Max moved that the bills be approved, Giselle seconded the motion, all approved.

Trustees: Comments

Volunteer hours

Richard – 3 David – 2 Giselle – 2.5 Max – 3 Shannon - 3

Treasurer: Finances

LGIP - $281,155.84

DBF - $976,201.13

Richard moved that the finances be approved, Giselle seconded the motion, all approved.

Librarian: Snow Removal Laura asked the board about snow removal, because there was an agreement with the school that they would plow our snow for the one row of parking next to the school grounds for teachers. The school does not use our parking lot for teacher parking anymore. Laura feels like we should find someone to plow our parking lot during the winter. Shannon suggested Cole Snow Removal. Laura will look into that and maybe some others and get back with the board.

Car Boot A car boot was brought up to the board as a way of keeping the High School students from using our parking lot. The board agreed and said that there needs to be new signs put up and one warning placed on the car before the boot is used.

Max moved that we follow the procedure of putting up new signs and providing a warning to those students who park in our parking lot. If the student parks in our lot a second time they will be booted and have to pay the $75.00 fine. Shannon seconded the motion, all approved.

Assistant Report: There was a discrepancy in the policy and in the procedures with the holiday closures. Shannon moved that the holiday closures dates align between the administration and the associates. Max seconded the motion, all approved.

Program Coordinator: Book and a cookie is coming up and Diane asked all to sign up to help with this event. It will be at the library unless the weather is bad. If that happens then it will be held at the Oakwood.

Policy Committee meeting is scheduled for after board meeting on October 20th at 2:00 to go over the Personnel Policy.

Adjourned 2:00 PM