Larsen-Sant Public Library
Board Meeting Minutes
Monday, Oct 19th, 2026 1:00 pm

Roll Call: Giselle Fitzgerald, Diane Steadman, Shannon Crowther, Laura Wheatley, Shelley Lowe, Richard Stewart, David Woodward, Rod Jones

Public Comments: No public comments

Action Items: Expansion: Rod says the windows were back ordered so he is thinking that they will start sometime next week. The door in the children's area leaks every time it rains since the addition. We need to figure a solution for this problem. The inspector said that we changed the trusses on the engineered plans and Rod says that they weren't. The inspector is still questioning things about the fire wall between the buildings. Rod will do all he can to make it work for the inspector. Rod said that this next month, things will really get moving. Matt the electrician is going to attach the light for the flag pole to the building.

Program Coordinator: Book & a cookie went really well we ran out of cookies half way and Diane then gave out candy she had on hand for Halloween. We are not sure what happened to the rest of the cookies. There was no way to count how many people came, so next year we will have someone at the door counting people as they come in.

Approve Minutes: Shannon moved that the minutes be approved. Richard seconded the motion, all approved.

Approve bills: David moved that the bills be approved. Richard seconded the motion, all approved.

Trustees:

Volunteer hours

Giselle – 5.5 Shannon – 7 David – 1.5 Richard - 1

Treasurer: Finances

Cache Valley Bank Expansion - $925, 166.39

Librarian: Dolly Parton fundraiser made $1634.00. The friends said that they might want to do a Community Musical Night each year.

We got the bid to do the furnace repair vs replacement. The repair cost is $2677.22, and the replacement cost is $14,155.12. Richard moved that the board has decided to go with the repair on the furnace. David seconded the motion, all approved.

Assistant Report: Board signed all the raise papers that the auditors want done each time the pay amount changes for the staff.

Beverly Jones wants to do the holiday luncheon for the library staff and board. The luncheon will be Monday, Dec 21 at 12:00 pm. Shannon moved that we will be able to have staff meeting before the luncheon and the library closed until after the luncheon. Richard seconded the motion, all approved.

Adjourned 1:45